BENTON COUNTY FIRE PROTECTION DISTRICT NO. 2

REGULAR BOARD MEETING MINUTES

September 15, 2026

CALL MEETING TO ORDER

Chairperson Orth called the regular meeting of the Board of Fire Commissioners of Benton County Fire District #2 meeting to order at 4:00 PM at 1304 Dale Avenue, Benton City, Washington.

THOSE PRESENT

Chairperson Orth, Commissioner Howell, Commissioner Rouse, District Admin Wheeler.
Staff Members' Present: Captain Guerin, Captain Meyer, New Volunteer Residents
Guests: Jeannie Howell, City of Benton City Representative Jerrod Miller

PLEDGE OF ALLEGIANCE

ADDITIONS TO THE AGENDA – *Add executive session for personal applicant qualifications.*

PUBLIC COMMENT – *None.*

Financial Review – *Review of revenue and expenditures reports/vouchers presented for approval.*

CONSENT AGENDA
All matters listed within the Consent Agenda have been distributed to each member of the Board for reading and study. These matters are considered to be routine and will be considered or enacted by one motion of the Board with no separate discussion. However, if any member of the Board desires separate discussion on a specific item, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

- Agenda: **Approve agenda dated September 15, 2026.**
- Minutes: **Approve minutes of the Regular Board Meeting dated September 8, 2026.**
- Payroll Vouchers *(Fund 6821)*
  - Approve **Direct Deposit in the amount of $ 96,537.71**
  - Approve **Payroll Vouchers in the amount of $ 62,818.12**
- Claim Vouchers *(Fund 6821)*
  - Approve **2026 Bill vouchers in the amount of $ 21,552.05**

Commissioner Howell moved to approve the consent agenda as presented. Commissioner Rouse seconded the motion, and the motion passed.

IMPORTANT DATES

- **10-06-2026, B2 Fire COMM Meeting, 4:00 PM, STA 210,Tuesday**
- **10-20-2026, B2 Fire COMM Meeting, 4:00 PM, STA 210,Tuesday**

CONFERENCES

- October 4-8, 2026, **Fire Admin Conference** (Suquamish, WA)
  - *Attending: Wheeler*
- October 21-24, 2026, **WFCA State Conference** (Spokane, WA)
  - *Attending: Orth, Howell, Rouse, Bates*
- March 3-5, 2027, **PNW Leadership Conference** (Portland, OR)
  - *Attending: Orth, Rouse*

CORRESPONDENCE

- WRSB Letter

FINANCIALS *(Financial Officer) – None.*

BUDGET POSTION *as of 09/15/2026*

RESOLUTIONS/MOTIONS – *None.*

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REPORTS

- Fire Chief Bates – *None.*
- Asst Chief Dormaier/PIO – *None.*
- Training Cpt. Kale Guerin – *Updates on training personnel.*
- Safety Cpt. Mike Meyer, HSO – *No new injuries to report.*
- B2 Association – *None.*

CITY OF BENTON CITY – *Jerrod Miller provided an update on current city business and ongoing activities.*

NEW BUSINESS

- 2027 Budget Workshop Date – TBD

UNFINISHED BUSINESS – *None.*

BVFF – *None.*

PERSONNEL

- Introduced new Volunteer Residents.

AGENDA ITEMS FOR THE NEXT MEETING – *There were no agenda items to add to the next meeting.*

EXECUTIVE SESSION

- **Executive Session for Personnel Qualifications and/or Performance Review per RCW 42.30.110(1)(g)** (*Evaluate the qualifications of an applicant for public employment or review the performance of a public employee.)*

An Executive Session was called for 15 minutes to review qualifications for public employment position. The session opened at 4:15 PM in the Chief's Office. The executive session closed at 4:30 PM, and the Regular Meeting reconvened.

- ACTION: No Action

ADJOURNMENT

Commissioner Howell moved that the meeting be adjourned. Commissioner Rouse seconded. There being no further business, Commissioner Howell adjourned the meeting at 4:31 PM.

Attested on October 6, 2026.

/s/ Caren Wheeler
CAREN WHEELER, DISTRICT SECRETARY

/s/ Barry Orth
BARRY G. ORTH, CHAIRPERSON

/s/ Larry Howell
LARRY D. HOWELL, COMMISSIONER

/s/ Steve Rouse
LEWIS S. ROUSE, COMMISSIONER