



**BENTON COUNTY FIRE PROTECTION DISTRICT NO. 2**  
**REGULAR BOARD MEETING**  
**MINUTES**

**PUBLIC**  
**REMOTE MEETING**

August 10, 2020

CALL REGULAR BOARD MEETING TO ORDER

Commissioner Howell called the meeting to order 6:02 PM via Zoom Meeting.

THOSE PRESENT:

Barry Orth, Commissioner  
Larry Howell, Commissioner  
Steve Rouse, Commissioner  
Ron Duncan, Fire Chief  
Caren Wheeler, District Secretary

GUESTS: None.

THOSE ABSENT: None

PLEDGE OF ALLEGIANCE

ADDITIONS TO THE AGENDA: None

AGENDA AND MINUTES:

- Approval of the Agenda for the Regular Board Meeting dated 08-10-2020.
- Approval of the Regular Board Meeting Minutes dated 07-20-2020.

***Commissioner Howell moved to approve the Agenda, for the Regular Board Meeting, dated August 10, 2020, and moved to approve the Minutes of the Regular Board Meeting, dated July 20, 2020. Commissioner Rouse seconded, and the motions passed.***

IMPORTANT DATES:

- **08-24-20, B2 Commissioners' Meeting, 3:30 PM, at District #2, Station 210**
- 08-31-20, School Begins
- 09-07-20, HOLIDAY: Labor Day, Office Closed
- **09-08-20, B2 Commissioners' Meeting, 6:00 PM, at District #2, Station 210**
- 11-21-20, Tri-County meeting, 9:00 AM, Fire District 4 STA 420

VOUCHERS:

The following Vouchers are approved for payment from Fund 6802-101:

Bill Vouchers, in the amount of \$28,330.20;

***Commissioner Howell moved to approve and pay Bill Vouchers in the amount of \$28,330.20. Commissioner Rouse seconded, and the motion passed.***

PUBLIC COMMENT: No public comments.

CORRESPONDENCE:

- WFCOA – Open Public Meetings Act Proclamation Extended to September 1st, 2020
  - 20-28.8 - COVID-19 Open Govt' Waivers
- Winter 2020 T-Shirt Advertising Opportunity for Benton County Fire Protection with Kiona Benton High School, WA.

***Commissioner Howell moved to pay \$249 for advertising sponsorship on the Ki-Be High School Winter 2020 shirts. Commissioner Rouse seconded, and the motion passed.***



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FIRE CHIEF'S REPORT: None.

UNFINISHED BUSINESS:

- BCFPD#2 Association Update – None.
- Equipment:
  - Boat – Request for Proposals (*RFP-2020-210-0001 Shallow Water Rescue Boat and Accessories*) see open bids under New Business.
  - Other –
- STA 210 Upgrades – None.
- LOCAL: Ambulances – On hold.
- PIO / Safety (John Derderian) – None.
- Conferences – State Conference Cancelled.
- Appreciation Dinner – TBD

NEW BUSINESS:

- Noise Complaint – Commissioner Orth received an email to his personal work email from a Mr. Cuck who has a complaint about noise coming from station. Asking that we do not sound sirens when leaving the station, no practicing outside due to elevated noise, stay inside with the doors closed. Commissioner Orth will not respond from his personal email. The citizen needs to send to the station email or write a letter to the station in order to receive a response. No action needed at this time.
- Approval and acceptance of Bid:
  - Open Sealed Bids for Proposals RFP-2020-210-0001 Shallow Water Rescue Boat and Accessories.
  - *Bids received: one (1)*
    1. Rockproof Boats – bid \$58,801.47 = ship (\$54,145 + \$4656.47 (tax))
  - **MAKE A MOTION TO APPROVE and ACCEPT Winning Bid**

Chief Ron Duncan recommended to accept and award bid for the Water Rescue Boat and Accessories to Rockproof Boats for the bid amount of \$58,801.47 plus shipping.

**Commissioner Howell moved to award and accept the Rockproof Boats. Bid for Shallow Rescue Boat and Accessories in the Bid amount of \$58,801.47 plus shipping. Commissioner Rouse seconded, and the motion passed.**

- IAF Contract Negotiations – (RD) Current contract expires December 31, 2020. Request to open bargaining talks and Commissioner Representative Selection. Chairperson Orth will attend negotiation with Chief Duncan. Chairperson Orth will discuss dates with Chief Duncan.

**Commissioner Howell moved to accept Chairperson Orth as Representative for IAF Contract Negotiations. Commissioner Rouse seconded, and the motion passed**



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PERSONNEL:

- Chief Bates to bring on new volunteers to the district. He will be submitting to Chief Duncan for alternative training plan.
- Chief Bates is current on vacation for the week.
- Secretary is out of state at the moment. She is also out of the office due to positive COVID test in her home since last Friday afternoon. Waiting on new test taken Saturday August 8, 2020. Waiting for results from that test to see if she will be coming back to office. Everything is already transition over in case she needs to work from home.

AGENDA ITEMS FOR NEXT MEETING: None.

EXECUTIVE SESSION: None.

ADJOURNMENT:

***Commissioner Howell moved that the meeting be adjourned. Commissioner Rouse seconded. There being no further business, Chairperson Orth adjourned the meeting at 7:21 PM.***

Attested:

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CAREN I. WHEELER, DISTRICT SECRETARY

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
BARRY G. ORTH, CHAIRPERSON

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LARRY D. HOWELL, COMMISSIONER

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LEWIS S. ROUSE, COMMISSIONER